L. F. 189-94

G. R. S. IX-5]

Previous references.

1894-5

~~191~~.

(Annual.)

p 10

File No. 36-94.

Serial Nos. 1-2.

Later references.

GENERAL AND REVENUE SECRETARIAT.

Serial Nos. 1-2

on ~~Part~~ B for April 1895.

SUBJECT.

Period allowed for Cashing Municipal Cheques.

Indexed

W D 88—GPB—50,000—24-7-15

Proceedings of the Government of Mysore, Local Boards Branch, Municipal and Local Funds, dated 26th April 1895.

READ :—

The following letter from the Comptroller, dated 29th November 1894, No. 921 :—

I have the honor to state that the Deputy Commissioner, Hassan, in his No. 613 of 17th November 1894, brings to notice that the ruling laid down in Government Proceedings No. 8056-64—L. F. 299-92, dated 16th November 1893, that Municipal cheques should be made presentable within five days of issue, is not working satisfactorily owing to absence of parties from Head-quarters of Taluks and other causes, and suggesting the extension to eight days.

2. The Deputy Commissioners of Bangalore and Mysore had brought the same to the notice of Government before, which resulted in the issue of Government Proceedings No. 19739-47—L. F. 299-92, dated 18th May 1894, directing the adoption of the cash balance statement form annexed to my letter No. L F. 1477, dated 10th March 1894, in order to effect an agreement between the Treasury account and the Municipal accounts in regard to cheques drawn and cashed during the month. As this procedure will meet all requirements, I would suggest that the restriction of five days be withdrawn and the cheques be made current for three months as in the case of Public Works and other Departmental cheques

READ AGAIN :—

Para 3 of Government Proceedings dated 2nd May 1892, No. 1781-9—L. 272, prohibiting the issue of cheques after the 25th of each month.

2. Para 2 of Government Proceedings dated 16th November 1893, No. 8056-64—L. F. 299-92, directing that cheques should be made presentable within 5 days of issue.

3. Government Proceedings dated 26th February 1894, No 14288-90 – L. F. 299-92, directing the submission of a statement showing the number and amount of cheques remaining uncashed in each Municipality at the end of each month.

4. Government Proceedings dated 18th May 1894, No. 19739-47—L.F. 299-92.

No. 18376-86—L. F. 299-92, DATED, BANGALORE, 26TH APRIL 1895.

ORDER THEREON.—As any disagreement between the Deputy Commissioner's and Comptroller's accounts, resulting from cheques issued in one month being cashed in another, can be easily detected and adjusted by reference to the cash balance statement prescribed in Government Proceedings dated 18th May 1894, No. 19739-47—L. F. 299-92, Government approve of the proposal made by the Comptroller and direct that the present rule, requiring cheques to be made presentable within five days of issue, be withdrawn, and that in future cheques be made current for three months from day of issue.

V. N. NARASIMMIYENGAR,
General Secretary.

To—The Comptroller to the Government of Mysore.
The Deputy Commissioners of Districts and Presidents of Municipalities and D. F. Boards.

Exd —M.A.

Three months currency of Cheques in the case of the Public Works Department and of the Municipalities is, I submit, too long a term, which may well be reduced considerably, say to one month. 2-6-95

Submit to the Answer 2-6-95

Submitted to the Secretary 8/6

S.D. Council Clerk, Table
23/5/95

1894-95

GOVERNMENT OF MYSORE

LOCAL BOARDS BRANCH, MUNICIPAL AND LOCAL FUNDS

PROCEEDINGS

Dated 26th April 1895

No $\frac{18376\text{-}86}{\text{L.F.}299\text{-}92}$

Directing that in future cheques be made current for three months from day of issue.

M.G.C.P.B.—15-5-95—120

Memo

In view to secure conformity or agreement between the Treasury and Dy Comrs balances, it was directed† that ~~all~~ cheques should not be issued ~~during the last 6 days in~~ after the 25th of each month with a view that cheques issued in a month might be cashed in the same month. It was subsequently found that cheques issued in one month were not cashed till the following or other subsequent months, with the result that the Dy Comrs account included the amounts of cheques issued by them during the month, while the Treasury account included

† Para 3 of Proc 07 2/8/92
CO 1781. 9
L 272

the amounts of only such of them, as were cashed in that month, whether issued in the same or previous month. In view to avoid this cause of dis-agreement, it was ruled in Para 5 of Pro dated 16 Oct 1893 etc $\frac{8056-64}{L\,7299\cdot92}$ that cheques should in future be made presentable within 5 days of issue, other wise they should be considered as cancelled and fresh cheques issued.

(2) The Dy Comr of Bangalore and Mysore having brought to notice the hardship of the rule, the Comptroller's suggestion to adopt a cash balance statement

statement (in use in the D.P.W)

was approved (Vide Pow of

18th May 1894 etc 1939-47/299-92) K.A.

I was approved.

this procedure will meet all requirements, the Comptroller now suggests that the restriction of 5 days be withdrawn and the cheques be made current for 3 months as in the case of Public works and other Departmental cheques.

According to the D.P.W the period of currency of a cheque is 3 months.

The suggestion made by the Comptroller may be approved. Draft passed doing away with double set of accounts will be issued early.

Submitted.

D.J. 1/4

The Comptroller's suggestion is better simple & easy. By means of the Cash B Statement, it will be easy to verify the accounts of the Dt Govt & Comptroller. Where they disagree in the matter of Cheques issued in one month but cashed in another.

2 months Cheques shd be made to remain in force for 3 months.

20/4/95

To: The Pt Comptroller

MYSORE GOVERNMENT OFFICE.

Local Boards' Branch.

OFFICE NOTE.

SUBJECT.

In view to secure uniformity or agreement between the Treasury and D7 Comm balances shewn in their monthly accounts rendered to this Office, it was directed† that cheques should not be issued after the 25th of each month, so that the cheques issued in a month might be cashed in the same month. It was subsequently found that cheques issued in one month were not cashed till the following or other subsequent months, with the

† Para 3 of P/w 07 2/5/92 etc 1781-9/L272 (printed in extenso in Monthly volumes)

result that the Dy Comrs accounts included the amounts of cheques issued by them during the months, while the Treasury accounts included only the sums of such cheques, as were cashed in that month, whether issued in the same or previous months, thereby causing considerable disagreement between the two sets of accounts

2. To avoid this cause of variance in the accounts, it was ruled, that cheques should be made presentable within 5 days of issue, otherwise they should be considered as cancelled and fresh cheques issued.

+ Para 5 of Pro dated 16 Oct 1893 to No 8056-64 L.F 299-92

3 The Dy Comrs of Bangalore and Mysore having brought to notice the practical

practical difficulty experienced in the actual working of the restriction placed in the matter of ~~the~~ cashing cheques, the Comptroller was consulted and his suggestion to adopt a cash balance statement similar to the one in use in the D.P.W was approved[+]

++ Pro D7 18/5/94 etc 1939-47 299-92

(4) As the system of furnishing a cash balance statement was found to meet all requirements, the Comptroller suggested[+] that the restriction of 5 days for cashing cheques be withdrawn and that cheques be made presentable for 3 months as in the case

+ Comptroller's etc 921 D7 29/11/94

of Public works and other Departmental cheques & this was approved of by Govt in their Pro dated 26 April 1895 etc 1837 6-86 / L.F 299-92

(5) The third councillor, to whom a printed copy of the Proceedings of 26 April last was submitted as usual, remarks that three months currency of cheques in the case of petty works generally carried out of the Municipalities (municipal funds?) is too long a time, which may be reduced to one month and directs the submission of the question to H & the Dewan.

Submitted for orders of the Dewan

DJ 12-6-95

The question seems to be in connection with the issue of cheques for all expenditure (including Govt. cheques). Seems desirable & I understand the matter is under the orders of 26 April 95 & however be [illegible] Such a rule.

23/6/95

seen 25/6/95

The 3rd Comm. writes regarding his remarks of 23/6/95 in 25/6

practical

Proceedings of the Government of His Highness the Maharaja of Mysore, (Local Boards Branch—Municipal),—dated 18th May 1894.

READ THE FOLLOWING PAPERS —

(1) Letter No 637, dated 4th December 1893, from the Deputy Commissioner of Mysore District.

Adverting to para 5 of the Government Proceedings No 8056 64—L F. 299-92 dated 16th November 1893, fixing time for cashing Municipal cheques, I have the honor to submit the following for consideration and sanction of Government.

2. If the cheques are issued from this Office made payable to contractors and other private parties, it is not possible to cash them within 5 days. The maximum period fixed for cashing must necessarily be not less than 20 days. As this will not obviate discrepancies in the accounts, permission may be granted to draw cheques in future in favor of the Amildar and Vice-President in all cases so that they may be cashed within 5 days and the amounts kept in deposit till payments can be made to the parties concerned in due course.

3 An alternative procedure which may be adopted with advantage is that a statement showing the number and amount of cheques remaining uncashed on account of each Municipality, should be submitted at the end of each month. This is followed in the Public Works Department and is not only in accordance with practice in the Account Department but will also remedy the evil complained of.

(2). Letter No. 518, dated 25th December 1893, from the President of the Municipalities in the Tumkur District.

With reference to para 5 of Government order No 8056 64—L. F 299-92 of the 16th November 1893, directing that the Municipal cheques should be made presentable for payment within 5 days of issue, I beg to state that the interval given is too short as the cheques issued from this Office cannot in some cases reach the Vice-Presidents within time. Some of them have therefore had to be returned and cancelled and fresh cheques issued This not only causes delay but also waste of labor and time. I therefore beg leave to suggest that the time for cashing may be extended to 10 days.

(3) Docket No. D 778, dated 10th January 1894, from the Deputy Commissioner, Bangalore District.

The Government Proceedings No. 8056 64—L F. 299 92 dated 16th November last, directing that the Municipal cheques should be made presentable within five days of issue

Adverting to the above, begs to submit that the period of five days is too short, cheques are payable in the Taluk Treasuries and are therefore sent to the Amildars. The transit occupies some time and then the Amildars have to get the payees concerned to the Head-quarters for which the remaining time is often found to be insufficient Several Amildars have complained of the inconvenience and some of them have begun the irregular practice of cashing the cheques on receipt and keeping the money in deposit.

2 The undersigned therefore begs to recommend that the period may be extended to ten days.

(4). Proceedings of the Government of Mysore.

READ —

Letter from the Deputy Commissioner of the Mysore District, dated 4th December 1893, No. 637, suggesting with reference to para 5 of Government Proceedings dated 16th November 1893, No. 8056-64—L. F. 299-92, that a statement, showing the number and amount of cheques remaining uncashed on account of each Municipality may be caused to be submitted at the end of each month in accordance with the procedure observed in the Public Works Department.

Letter and Docket dated 25th December 1893 and 10th January 1894, No. 518 and 778 respectively, from the Deputy Commissioners of Tumkur and Bangalore, stating with reference to the above quoted Proceedings, that the period allowed for cashing cheques, *viz.*, 5 days is too short and requesting that the same may be extended to 10 days.

No. 14288-91—L. F. 299-92, PALD, BANGALORE, 26TH FEBRUARY 1894

ORDER THEREON —The procedure suggested in the *3rd para* of the Mysore Deputy Commissioner's letter read above, may be advantageously adopted.

2. The accounts submitted by the Presidents should include all items for which cheques have been issued, the sum of the cheques undrawn being deducted in lump from the total A provision should always be made in the Budget for payment of cheques remaining undrawn at the end of the year. The Comptroller is requested to state whether there is any objection to this procedure being adopted

(5). Letter No L. F 1477, dated 10th March 1894, from the Comptroller of Mysore.

With reference to para 2 of Government Proceedings No. 14288-91—L. F. 299-92, dated 26th February 1894, requesting to be informed whether there is any objection to the procedure proposed of deducting from the total expenditure the amount of the uncashed cheques, I have the honor to state that the procedure is inconsistent with the recognized system of account keeping. The accounts submitted by the Presidents are classified under the several Budget heads, accounting for the sums drawn from the Treasury on cheques, and if these accounts are required to be agreed with the Treasury Account which only shows the cheques cashed during the month, this end may be obtained by the adoption of a Cash Balance statement as per form enclosed, which the Presidents may be directed to furnish with their monthly accounts. I may state that this form,

of Cash Balance is adopted by the Public Works Department, to effect an agreement between the balance at their credit in the Treasuries and that shown by them in their accounts rendered to the Examiner, Public Works Accounts.

2. The Municipal accounts as well as the District Fund accounts are now received in this Office, audited in detail, examined if they agree with Treasury Accounts and submitted monthly to Government Such being the case, I leave it to Government to decide whether this scrutiny alone is not sufficient and the submission by the Presidents of the duplicates of these accounts to Government be dispensed with altogether as is done in the case of other accounts.

If the Government approve of this suggestion, the monthly accounts now submitted in lump sums will be furnished duly classified under several Budget heads.

Statement of the actual Cash Balance on the day of 189 at credit of Treasury Drawing Account

Cash.		Drawing Account.			
In hands of—	Amount.	Municipalities	In the District Treasury as per Treasury Officer's certificate.	Deduct unpaid cheques.	Total balance as per Municipal accounts.
(Enter names of Officers or subordinates.)					
[Note.—The sums entered here are to include the amount of Imprests outstanding.					
	Total Cash..				

Dated

No. 19739-47—L. F. 299-92, DATED, BANGALORE, 18TH MAY 1894.

ORDER THEREON.—Government have no objection to the procedure proposed by the Comptroller and he is requested to instruct the Deputy Commissioners accordingly.

2. Government will be glad to receive classified accounts of expenditure from the Comptroller with an abstract of the Cash Balance statement and the question of dispensing with similar statements received from Deputy Commissioners will be considered hereafter.

T. ANANDA RAO,
Chief Secretary.

To—The Deputy Commissioners of Districts.
The Comptroller to the Government of Mysore.

Exd —A.N S.

L. F. No. 921

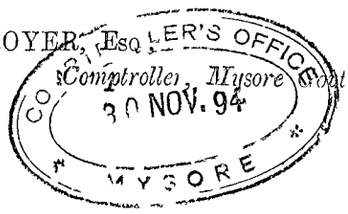
OFFICE OF THE COMPTROLLER, M GOVT.

Bangalore, 29th November 1894

1/12/.

From

E. R. SUBROYER, Esq



To

The Chief Secretary to the Dewan of Mysore.

SIR,

I have the honor to state that the deputy commissioner Hassan in his No 613 of 17/20 November 1894 brings to notice that the ruling laid down in Government Proceedings No 8656 64 & 7 299-92 dated 16th November 1893, that Municipal Cheques should be made presentable within 5 days of issue, is not working satisfactorily owing to absence of parties from Head Quarters of Talooks and other Causes and Suggesting the extension to 8 days

(2) The deputy commissioners of Bangalore and Mysore had brought the same to the notice of Government before, which resulted in the issue of Government Proceedings No 19739-47 & 7 299-92 dated

18th May 1894 directing the adoption of the 4th Balance Statement form annexed to my Circular No. 7 1477 dated 10th March 1894 in order to secure an agreement between the Treasury accounts and the Departmental accounts in regard to cheques drawn and issued during the month. As this procedure will meet all requirements I would suggest that the restriction of 3 days to withdrawn and the cheques be made current for 3 months as in the case of Public Works and other departmental cheques

I have the honor to be,
Sir,
Your most obedient Servant

E Montague
Comptroller

PBoy

Read the following letter

Print in extenso from the Comptroller dated

29th November 1894 clo 721

Genl.

36-94. Read again

2. Para 3 of Govt Proceedings

dated 2nd May 1892 clo 1781-9
L272

prohibiting the issue of cheques

after the 25 of each month

(2) Para 2 of Govt Pro

dated 16th November 1893 clo 8056-64
L7299-92

directing that cheques should

be made presentable within

5 days of issue.

(3) Govt Pro dated 26

February 1894 clo 14288-90 directing
L7299-92/

the submission of a statement

shewing the number and

amount of cheques remaining

uncashed in each municipality

at the end of each month

(4) Govt Pro. dated 18th May

1894

1894 No 19739 47
L.F 299.92

18376-86
299/92 9/26/11

Order thereon.

R.F 2988

By means of
Cash balance statement
prescribed in Govt Pro
dated 18th day 1894 & No 19739.47
L.F 299 92,
As any
~~the~~ disagreement between
the Dy Comr and Comptroller's
accounts, ~~xxxxxx~~ resulting
from cheques issued in
one month being cashed
in another month, can be
easily ~~accounted for~~ detected & remitted by reference to
Govt approval of the
proposal made
by the Comptr and
direct that
~~the Comptroller xxxx object~~
~~xx xxxxxxxxxx that~~ the
present rule, ~~directing~~ requiring that cheques
should be made presentable
within 5 days of issue, and
~~should~~

~~I hereby~~ be withdrawn,

and ~~accordingly order~~ that
imprest cheques
~~cheeks~~ be made current

for 3 months ~~from the~~ from date hereof

23/4/95 — General Secy

To

The ~~Dy~~ Comptroller

Dy Comrs of Deeds and

Precedents of Mtes & DF Boards